



# STONE VALLEY COMMUNITY CHARTER SCHOOL

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## POLICY OF THE BOARD OF TRUSTEES

**Title:** Transportation-Video/Audio Recording

**Policy Number:** 810

**Adopted:** September 8, 2016

**Revised:**

### PURPOSE

The use of video and audio recording equipment supports efforts to maintain discipline and to ensure the safety and security of all students, staff, contractors, and others being transported on the school's contracted buses or vehicles.

### AUTHORITY

The Board authorizes the use of video and audio recording on school buses and school vehicles.

The Board prohibits the use of audio recording on any school bus or school vehicle that is not being used for school-related purposes.

### DEFINITIONS

A school bus is defined as a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of students to or from school or school-related activities.

A school vehicle means a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of students to or from school or school-related activities.

## **DELEGATION OF RESPONSIBILITY**

The board directs the Director of Education or designee to ensure that:

1. Each school bus and school vehicle that is equipped with video or audio recording equipment contains a clearly posted notice informing drivers and passengers of the potential for audio or video recording.
2. Parent/guardians and students are annually informed of the policy authorizing video and audio recording on school buses and school vehicles.

## **GUIDELINES**

The school shall comply with the provisions of Federal and State law and regulations regarding student recording requirements as applicable to the school's use and disclosure of recordings. Recordings considered part of a student's educational record shall be maintained in accordance with established student record procedures governing access, review and disclosure of student records.

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**President—Board of Trustees**

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**Secretary—Board of Trustees**