



# STONE VALLEY COMMUNITY CHARTER SCHOOL

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## POLICY OF THE BOARD OF TRUSTEES

**Title:** Admission of Beginners

**Policy Number:** 201

**Adopted:** September 8, 2016

**Revised:**

### PURPOSE

The Board shall establish age requirements for the admission of beginners which are consistent with statute and sound educational practice and which ensure the equitable treatment of all eligible children

### AUTHORITY

22 PA Code §§4.41, 11.12, 11.14, 11.15, 11.16, 11.41

### DELEGATION OF RESPONSIBILITY

The Director of Operations shall require that each child who registers for entrance to school exhibit evidence of age, immunizations, and proof of residency. Evidence of age may be demonstrated by one (1) of the following:

1. A legal birth certificate
2. A baptismal certificate indicating date of birth, together with a sworn notarized statement from the parent/guardian as to the accuracy of the certificate.
3. A certified copy of entrance into the United States, showing the date of birth, together with a sworn notarized statement from the parent/guardian.
4. Such other evidence as family Bible record, insurance policy, or school record showing the date of birth of the child, together with a sworn notarized statement from the parent/guardian.
5. If none of the above are available, an affidavit of age sworn by the parent/guardian and accompanied by a certificate of age from a public school physician, or, in their absence, a licensed practicing physician in the Commonwealth.

The Board reserves the right to verify the residency of any student and to require a sworn notarized statement of residential support for the student who resides with a person other than their parent/guardian, or person in loco parentis.

### **GUIDELINES**

Beginners are children entering the lowest grade of the primary school above the kindergarten level. They shall be admitted to school only during the first two (2) weeks of the annual school term, except that a child who is eight (8) years of age may begin school at any time during the school year.

A beginner is eligible for admission to the lowest grade of the primary school, above the kindergarten level, if they have attained the age of six (6) years on or before the 1<sup>st</sup> day of September and demonstrated proof of immunizations.

Children who have not attained the age of six (6) years on or before the 1<sup>st</sup> day of September and who have attended and have satisfactorily completed the requirements of a public or state approved private Kindergarten program and who transfer into the Charter School will be eligible for First Grade placement upon compliance with residency and transfer requirements. Grade placement will be determined by the Director of Education based on the child's social and developmental factors, a thorough review of the child's academic records, and recommendations from professional staff. The review process may include age appropriate screenings if deemed necessary by the Director of Education.

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**President—Board of Trustees**

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**Secretary—Board of Trustees**